**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 11-06**

**TO:** Service Region Administrators

Service Region Administrator Associates

Service Region Clinical Associates

Regional Program Specialists

Family Services Office Supervisors

**FROM:** Michael Cheek, Director

Division of Protection and Permanency

**DATE:**  June 1, 2011

**SUBJECT:**  In Home Services Case Consultations

Please review the SOP and document listed below regarding new requirements for in home services case consultations:

* [SOP 1.5 Supervision and Consultation](https://manuals.sp.chfs.ky.gov/chapter1/00/Pages/15supervisionandconsultation.aspx)
* [In-Home Services Case Consultation Template](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/In-Home%20Services%20Case%20Consultation%20Template.docx)

These revisions are effective immediately, but the orange and strikethroughs will remain until June 10, 2011 so that staff may familiarize themselves with the changes.

If you have any questions regarding the content of this letter, please contact [tina.webb@ky.gov](mailto:tina.webb@ky.gov) or [bruce.linder@ky.gov](mailto:bruce.linder@ky.gov) for clarification.